



Bharatiya Bhatke Vimukt Vikas va Sanshodhan Sanstha's
YASHWANTRAO CHAVAN SCHOOL OF SOCIAL WORK
SATARA, MAHARASHTRA
Affiliated to Shivaji University, Kolhapur

MINUTES AND ATR 2018-2019

IQAC Committee Meeting no.1

Venue: YCSSW Meeting Room

A meeting of IQAC is held in the meeting room on 9th June 2018 to discuss about various quality initiatives for the academic year. The following items were discussed in the meeting.

Agenda:

1. Induction of new students
2. Parent enrichment programme
3. Mentoring of the students
4. Peer learning
5. Sports activities and facilities
6. Capacity improvement programme

Members present

1. Dr. Shaly Joseph, IC Principal
2. Ms. Sampada Sankpal
3. Mr. Bhaishailendra Mane
4. Ms. Vanita Kamble
5. Mr. Pramod Muneshwar
6. Samata Mane
7. Sagar Gawade,
8. Mr. Kishore Kalokhe,
9. Mr. Onkar Ugale
10. Mr. Chandrakant Sanas

- 11.Mr. Mahadeo, Clerk
- 12.Ms. Nanda Katkat
13. MilindKamble , Clerk
- 14.Akshay Shinde,
- 15.Kajal Jagdale
- 16.Mr.Hemant Bhosale
- 17.Dr.Prakash Kamble, Arts and commerce college
- 18.Dr.Vandana Nalawade Azad College ,Satara

Action Taken

Report of IQAC meeting held on 9th June 2018 and following decisions are made by IQAC based on the meeting held in the conference hall;

Action taken:

1. Induction meeting conducted for MSW Part 1 and BSW Part1 students. Students were oriented about the mission, vision, course outcome, code of ethics. They were welcomed with their parents. Students were shown physical the campus
2. Parent teacher meeting begin with general care about maintaining physical and mental health accompanied by class wise meeting where performance of the students discussed with the parents
3. For mentoring purpose 22 students each were given to one faculty. every morning they meet their respective parent teacher and weekly meeting were held personal and academic issues and concerns discussed with the students as a part of mentoring process
4. Peer learning included in the time table and class teachers and class representatives monitor the same.
5. Regular sports activities scheduled by the sports coordinator and student representatives. Certain sports items were sponsored by NYK. After the classes' students play different games. Girls hostel also provided badminton bat and other sports items. For more facilities proposal has been forwarded to sports department
6. Regular capacity improvement program arranged in alternate week as per the needs of the students. Resource persons were identified by CIP Coordinator and student council. Feed back of each session were taken from the students.



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IQAC Committee Meeting no.2

Venue: YCSSW Seminar Hall

A meeting of IQAC is held in the seminar hall on 13/10/2018 to discuss about various quality initiatives for the second half of the academic year. The following items were discussed in the meeting.

Agenda

1. Review of last meeting
2. Use of MIS in office administration
3. Outcome based quality education
4. Imparting employability skills among the students
5. Choice based credit system syllabus
6. Infrastructure review
7. Maintenance of biodiversity in campus
8. Life skill education to ashram school students
9. Any other issue with the permission of chair

Members present

1. Dr. Shaly Joseph, IC Principal
2. Ms. Sampada Sankpal
3. Mr. Bhaishailendra Mane

4. Ms Vanita Kamble
5. Mr. Pramod Muneshwar
6. Samata Mane
7. Sagar Gawade,
8. Mr. Kishore Kalokhe,
9. Mr. Onkar Ugale
10. Mr. Chandrakant Sanas
11. Mr. Mahadeo, Clerk
12. Ms. Nanda Katkat
13. Milind Kamble, Clerk
14. Akshay Shinde,
15. Kajal Jagdale
16. Mr. Hemant Bhosale
17. Dr. Prakash Kamble, Arts and commerce college
18. Dr. Vandana Nalawade Azad College, Satara

Action Taken Report of IQAC meeting held on 13/10/2018 and following decisions are made by IQAC based on the meeting held in the seminar hall

Action Taken Report:

1. Reviewed last meeting
2. It was discussed and decided to update the MIS in office administration and training was provided by Bhai Mane for using MIS system for office administration. Library management system has been updated. Paper work has been reduced and documentation improved

3. Faculty discussion were held and decided to give more focus Outcome based quality education. The field assignments revisited to achieve course outcome. Orientation and field work conferences contents at the faculty level modified.
4. Block placement agencies were selected where students can get opportunity to get involved in practical work for improving employability skills among the students
5. Choice based credit system syllabus reviewed and more topics added to involve practical aspects in specialisation .Society empowerment activity and involvement of the students in rally, awareness programme and research have been included in the syllabus. A paper on environment has been included in the context of social work in BSW part1.
6. Infrastructure requirement reviewed and due to financial constraints it was decided to take up only urgent development. Toilet block renovation has been done.
7. All campus Maintained to keep the biodiversity. Care was taken to have local plants to protect the environment.
8. As ashram school comes under the extension activity Life skill education to ashram school students have been provided to Ashram school students in collaboration with NYK, Satara
9. Difficulty in getting Utilisation certificate from CA for different small project is discussed and conveyed to CA to provide certificate in time.



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IQAC Committee Meeting no.3

Venue: YCSSW Meeting Room

A meeting of IQAC is held in the seminar hall on 10/03/2019 to discuss about various quality initiatives. The following items were discussed in the meeting.

Agenda

1. Review of last meeting
2. IGNOU Study centre
3. Collaboration with NYK
4. Collaboration with Maharashtra State Commission for women
5. Extension centre
6. Collaboration with Human right commission
7. Collaboration with National Women Commission
8. Rural Camp
9. Faculty development programme
10. RRDC
11. Any other issue with the permission of chair

Members present

1. Dr. Shaly Joseph, IC Principal
2. Ms. Sampada Sankpal
3. Mr. Bhaishailendra Mane

4. Ms Vanita Kamble
5. Mr. Pramod Muneshwar
6. Samata Mane
7. Sagar Gawade,
8. Mr. Kishore Kalokhe,
9. Mr. Onkar Ugale
10. Mr. Chandrakant Sanas
11. Mr. Mahadeo, Clerk
12. Ms. Nanda Katkat
13. Mr. Milind Kamble , Clerk
14. Mr. Akshay Shinde,
15. Ms. Kajal Jagdale
16. Mr. Hemant Bhosale
17. Dr. Prakash Kamble, Arts and commerce college
18. Dr. Vandana Nalawade Azad College , Satara

Action Taken Report of IQAC meeting held on 10/03/2019

Following decisions and action were taken by IQAC based on the meeting held in the seminar hall.

Action taken:

1. Reviewed last meeting
2. Wide publicity of IGNOU Study centre is given among the students and villages around to enable public to access various 13 courses in the study centre.

3. Youth development activities Collaboration with NYK facilitated. Swatchata Abhiyan, District youth cultural programme and formation of youth mandals in villages have been executed in collaboration with NYK
4. In Collaboration with Maharashtra State Commission for women workshop has been conducted for women
5. FCC and VIHHAN Extension centres have taken initiative in community awareness programme in an extensive manner. Civil hospital and police department have cooperated in all these programme. Quarterly advisory meeting of the FCC Conducted with SP and DySP of Satara and Karad respectively
6. In Collaboration with Human right commission one day training programme on human right has been conducted for students
7. In Collaboration with National Women Commission Quiz on women related laws have been conducted
8. Rural Camp of MSW conducted in village where PRA is practiced by students and awareness programme on different topics arranged for the village
9. Teachers were encouraged to participate in Faculty development programme and refresher course. Two faculty completed refresher course.
10. Research methodology workshop proposal has been forwarded to ICSSR through RRDC. One minor research project got sanctioned from Maharashtra Women Commission.
11. International women's day celebration has been conducted in Nisrale village where all women relieved from household duties on March 8 and men were taken charge of cooking and other household duties. News of the same is telecasted by different channels
